

SKR #:		Reviewer:	
Project Title:		Tax ID #:	
Const. Agrmnt. #:		Date:	

## **CHECKLIST FOR SUBDIVISION PLAN APPROVAL**

### **I. TRAFFIC IMPACT STUDY**

	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Traffic Impact Study Required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
List Required Offsite Improvements (Reference TIS Requirements)			
1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Required Improvements (Please list on reverse side)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter Agreement has been executed for offsite improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signal Agreement has been executed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### **II. RECORD PLAN – LETTER OF NO OBJECTION**

DelDOT has sent a Letter of No Objection (date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### **III. TITLE SHEET PRESENTATION REQUIREMENTS<sup>(1)</sup>**

Name of Subdivision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Section of the subdivision or name of the streets to be considered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identification of subdivision streets as PUBLIC or PRIVATE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Location Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Hundred, County or City in which the subdivision is located	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan view insert of entire subdivision <sup>(2)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan view insert location map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DelDOT General Notes & Additional Required Notes <sup>(3)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recording Table – County, Sheet Number, Total Sheets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction Agreement Number is Shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Streets Bonding Information is Shown <sup>(4)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legend of Utilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature Blocks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
North Arrows in Plan View and Location Maps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1) <i>Reference: Figure 4.5</i>			
(2) <i>Required scale: 1" = 200'</i>			
(3) <i>Reference: Appendix J</i>			
(4) <i>Length to be rounded to the next highest whole number</i>			

### **IV. DETAIL SHEET PRESENTATION REQUIREMENTS<sup>(5)</sup>**

Detail Sheets are provided for Special Details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Detail Sheets are provided for Intersection Details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(5) <i>Reference Section 4.3.3: Detail Sheets</i>			

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## V. PLAN SHEET PRESENTATION REQUIREMENTS<sup>(6)</sup>

Stationing is shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horizontal and Vertical control data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utilities - Proposed and Existing location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drainage locations shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
North Arrows are shown for all Plan Views	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dimensioning and Labeling of all streets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum Scale Requirements met <sup>(7)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(6) Reference: Section 4.3.4: Plan Sheet			
(7) Minimum Scale for Construction Plans: 1" = 50'. Intersection details shall be at 1" = 30'			

## VI. PROFILE SHEET PRESENTATION REQUIREMENTS<sup>(8)</sup>

Profiles are on the same sheet as the corresponding plan view	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horizontal and Vertical scale meets requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vertical Curve Data is listed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(8) Reference: Section 4.3.5: Profile Sheet			

## VII. SUBDIVISION STREETS DESIGN ELEMENTS

Type I Street (<500 ADT) Meets Design Requirements <sup>(9)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Horizontal Curvature $\geq 150$ feet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Vertical Curvature meets minimum 'K' Value (Sag $\geq 26$ , Crest $\geq 12$ )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Maximum Grades $\leq 10\%$ , Minimum Grades $\geq 0.5\%$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Type II Street (501 – 3000 ADT) Meets Design Requirements <sup>(9)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Horizontal Curvature $\geq 300$ feet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Vertical Curvature meets minimum 'K' Value (Sag $\geq 37$ , Crest $\geq 19$ )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Maximum Grades $\leq 8\%$ , Minimum Grades $\geq 0.5\%$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Type III Street (>3000 ADT) Meets Design Requirements <sup>(9)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Horizontal Curvature $\geq 500$ feet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Vertical Curvature meets minimum 'K' Value (Sag $\geq 49$ , Crest $\geq 29$ )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Maximum Grades $\leq 7\%$ , Minimum Grades $\geq 0.5\%$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Typical Sections have been provided for each major change of section <sup>(10)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Typical Sections are labeled accordingly (as per manual) <sup>(10)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Typical Sections to verify slopes meet DelDOT requirements <sup>(10)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Sections have been determined and displayed with correct labeling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Section Layers meet minimum and maximum depth requirements <sup>(11)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Item Numbers Included <sup>(12)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subdivision Curb meets DelDOT requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ten foot wide (minimum) Shared-Use Path along the Frontage of the roadway <sup>(13)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sidewalks that are compliant with ADA law are provided <sup>(14)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(9) Reference: Sections 3.6.1 Site Plan Right-of-Way, 5.1 Geometric Design of Subdivision Streets, Figures 3-2, 5-1			
(10) Reference: Sections 4.3.2 Typical Section Sheets, 5.5 Typical Sections, Figures 5-23, 5-24, 5-25			
(11) Reference: Figures 5-27, 5-28			
(12) Reference: Standard Items Special Provisions			
(13) Reference: Section 5.1.6 Shared Use Path			
(14) Reference: Section 5.1.5 Sidewalks			

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### VIII. DRAINAGE<sup>(15)</sup>

Drainage Report <sup>(16)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drainage – Pipes, Inlets, Ditches, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schedules for Pipes, Catch Basins, Manholes, etc. <sup>(17)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pipe Angles and coverage for storm water constructability has been verified <sup>(18)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HDPE Pipe Notes and Coverage details are shown (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimum pipe size met <sup>(18)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flared end sections shown for all pipes over 15"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pipe Connection with catch basin meets depth requirements <sup>(19)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Catch Basins can accommodate proposed pipe size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Correct Inlet Top has been specified (Type B for curbed, Type A for lawn)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flared End Section are used with Child Safe Covers where required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Riprap shown at all pipe outfall locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flow arrows shown for all stormdrain pipes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DelDOT's Subdivision Drainage details and notes are incorporated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Storm Water Management Pond–show 2, 10 & 100 yr. elevations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ditches shown have a 2' (minimum) flat bottom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(15) Reference Section 5.7 Drainage Design			
(16) Reference Section 5.7.2.8 Drainage Report. The drainage report is required for the verification of pipe sizes, area, actual and full flow pipe velocities, hydraulic grade line (HGL), pipe cover velocities, stabilization and spread on the roadways.			
(17) Reference: Figures 4-3, 4-4			
(18) Pipe Cover/Angle Worksheet has been completed and submitted			
(19) Reference DelDOT Standard Details for depth requirements			

### IX. ENTRANCE PLAN PRESENTATION REQUIREMENTS

<b>A. GENERAL</b>			
Entrance Plan is at the required scale (1" = 30' is preferred, 1"=20' is acceptable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Entrance Curb meets DelDOT Requirements and extends 25' past entrance radii	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Sections have been determined and displayed with correct labeling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Section Layers meet minimum and maximum depth requirements <sup>(20)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Item Numbers Included <sup>(21)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Tie-in detail shown in plan set	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At a Minimum, the Frontage Road is Improved to its Functional Classification Standards across the Subdivision's Frontage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spot Elevations tangent to the roadway every 25 feet or less	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spot Elevations on radii every 10 feet and at the PC/PT point	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meets Requirements for Adjacent Entrances on Site Plans <sup>(22)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(20) Reference: Figures 5-27, 5-28			
(21) Reference: Standard Items Special Provisions			
(22) Reference: Section 3.4.1.2 and Figure 3-1			
<b>B. TRAFFIC GENERATION<sup>(23)</sup></b>			
Traffic Generation Figure Shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Turning Movement Counts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Posted Speed Limit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing Traffic Count on the roadway AADT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed Site ADT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing and Proposed Directional Distribution Volumes for the Adjacent Roadway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Projected 10-year AADT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Truck Percentage for Site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Bus Projections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Latest Edition ITE Manual Referenced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(23) Reference: Section 3.4.1.1: Traffic Information			
<b>C. Auxiliary Lanes</b>			
Right-Turn Lane Warrants are met <sup>(24)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Right-Turn Lane Layout is shown correctly <sup>(25)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Left-Turn Lane Warrants are met <sup>(26)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Left-Turn Lane Tapers and Layout are shown correctly <sup>(27)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By-pass Lane Warrants are met <sup>(28)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By-pass Lane Length and Layout is shown correctly <sup>(25)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bike Accommodations at Entrance <sup>(25)(27)(29)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement section for auxiliary Lane has been approved by DelDOT Materials Section	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(24) Reference: Figures 5-13, 5-14 (25) Reference: Figure 5-9 (26) Reference: Section 5.2.2.2 Left-Turn Lane, Figures 5-15, 5-16, 5-17, and 5-18 (27) Reference: Figure 5-11 (28) Reference: Figure 5-20 (29) Reference: Figure 5-21 (30) Reference Section 5.2.1: Bike Accommodations at Entrances			
<b>D. The Following Items are Shown on the Entrance Plan<sup>(31)</sup></b>			
Legend of Linework	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property Lines shown near entrance(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Names and tax parcel numbers of abutting land owners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location of Existing & Proposed Buildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing & Proposed Right-of-Way lines labeled and dimensioned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing & Proposed Easements labeled and dimensioned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing & Proposed finished grade contours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing & Proposed Utility Poles, Signs, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing Roadway Lane Widths & Striping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing Drainage Features	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed development sign(s) called out within 500' of entrance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed Limit of Construction shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed permanent sight distance easements labeled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed Site Drainage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed Entrance Geometry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site parking layout shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Dimensions for all entrance radii			
Dimensions for all entrance throat widths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roadway curves shown on each side of entrance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location of any Crossovers <sup>(32)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cross Sections supplied at positions of interest (where the roadway widens, etc. or where constructability issues may occur)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cross Sections include the following:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Width of Through Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Width of Proposed Shoulder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Width of Right-of-Way	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Width of Deceleration Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Width of Bypass Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Width of Drainage Easement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Slope of Roadside Embankment (front & back slope)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Cross Slope of Shoulder and Deceleration Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cross Sections shown to scale (1"=5' Vertical, 1"=50' Horizontal)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Entrance Construction Details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pavement Tie-in detail shown in plan set	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Entrance Pavement Widths meet Requirements <sup>(33)</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADA Compliant Ramps shown at Entrance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ramp Types Called Out	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bollards Shown for Shared-Use Path	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(31) Reference Section 4.4.2: Entrance Plan			
(32) Reference Section 5.2.2.4: Crossovers			
(33) Reference: Figure 5-12			
<b>E. SIGNING AND STRIPING</b>			
Signing & Striping Plan w/ Legend	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16" Stop Bar shown and dimensioned 4' (minimum) behind crosswalk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cross Walk Detail Shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stop Sign Detail Shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bicycle Lane Detail Shown (R4-4), where necessary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signage Break-A-Way details shown in plan set	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speed Limit (R-2-1) and Pedestrian Walking (W11-2) shown at subdivision entrances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DelDOT Traffic Comments Provided (date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>F. MAINTENANCE OF TRAFFIC</b>			
Correct MOT cases have been listed with all required notes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MOT General Notes are Shown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MOT Approval (date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## X. REQUIRED FORMS, FEES, AND PLANS FOR SUBDIVISION REVIEW

Central District Comments Provided (date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Construction Stage Calculation Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction Stage Fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Record Plan is included in plan set	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewer/Water Utility Plans (Included for information purposes)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Application Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bond has been issued	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### **XI. SUBDIVISION PLAN COMMENTS**

1 <sup>st</sup> comments mailed, phoned, faxed and/or emailed (date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 <sup>nd</sup> comments mailed, phoned, faxed and/or emailed (date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 <sup>rd</sup> comments mailed, phoned, faxed and/or emailed (date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### **XII. SUBDIVISION APPROVAL**

Approval (date of letter)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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#### **XIII. ADDITIONAL COMMENTS:**

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